

TUESDAY, JANUARY 10, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, January 10, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from January 3, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$1,000.00 – 940.1264.5501 – Equipment – Adult Probation
TO**

940.1264.5485 – Clothing – Adult Probation

**\$200.00 – 234.2063.5301 – Supplies – Victims of Crime
TO**

234.2063.5404 – Advertising – Victims of Crime

**\$800.00 – 234.2063.5403 – Travel – Victims of Crime
TO**

234.2063.5404 – Advertising – Victims of Crime

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfer:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for FUND TRANSFER:

**\$73,671.15 – 101.1105.5704 – County Match Crime Victims Miscellaneous – Victims of Crime
TO**

234.0000.4556 – Local Share Crime Victims – Victims of Crime

**\$40,000.00 – 101.1105.5720 – Fairgrounds Debt – Transfer Out – Commissioners
TO**

325.0000.4901 – Transfer In Debt Fund - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Report Provided by Gary Cameron:

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week E911 Coordinator teleconference
- Next week the Police Chief meeting, LEPC meeting and E911 Planning Committee Meeting
- General Information
 - Working with PCSO on fire run cards – contract about to expire.
 - Working with law enforcement and MARCS to create a standardized radio system
 - Working with local retailers on community preparedness
 - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
 - PCSO fiber connection conversion – Site survey complete by engineer
 - Developing a law enforcement mutual aid pact for consideration county-wide. Proposed language submitted to LE.
 - Developing a model for School Safety Plans – LE review complete
 - Review of the County Emergency Operations Plan complete. Received State review documents. Will incorporate feedback from State.
 - Continued effort to train first responders in ICS and NIMS. October and December classes complete.
 - EMA inventory audit – slow progress. Reorganization of EOC garage underway.
 - Submitted paperwork for the Homeland Security grant of \$58,804 to purchase PPE for law enforcement.
- Issues requiring Commissioners Support/Notification: Preparation of new MOU's for EMA dues and outdoor siren maintenance

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Installed WIFI at PDI
- Copied YEAR END databases for Auditor to continue
- Migrated all of SO network except Central Square (Waiting on Central Square)
- April, Gary and I will meet this week to establish a Cyber Security/ Incident Response Committee

In the Matter of
Report Provided by Ron Custer:

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer reported that Deputy Reber has been removed from light duty until a tentative date is received to return to full duty with no restrictions from Bureau of Worker's Compensation.
- A call was received regarding damage caused to a person's car by dogs located on Cox Road. The owner has 59 dogs and understands that he needs to find homes for the dogs. The Humane Society will help with spay and neuter.
- The shelter has a lot of owner surrenders. It seems to be that people cannot afford to take care of their dog (food and vet care).
- A twelve-year-old boy collected supplies for the Dog Shelter for his birthday. The amount of donations was large and highly appreciated.
- Mr. Custer is wanting to get an AED to keep in the premises.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: December January 10th Agenda

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- Lot split variance request on road frontage – PPG Incinerator
- Replat – Clark’s Lake Shores Subdivision (Lot 9)
- Rickenbacker Parkway East Extension to Airbase Road
- Stonerock Road Subdivision Section 2. The proposal adds 2 new lots to the existing road front subdivision.
- Rezoning for lot splits along SR 316 (Agricultural to Residential)
- Outstanding Plats:
 - Sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762. Yet to receive a formal submittal.
- Lot Splits: 12 regular lot splits in progress.
 - Approved 4 lot splits in the last week, 9 open applications currently.
- CDBG
 - Contract with CDC of Ohio to administrate 2022 Allocation Grant Program
 - To be paid no more than \$48,800 (billed quarterly)
 - Contract with CDC of Ohio to administrate 2022 Critical Infrastructure Grant – Village of Tarlton
 - To be paid no more than \$30,000
 - CDBG Participation Agreement between the County and the Village of Williamsport (Allocation Grant)
 - County to pay up to \$142,200 toward Water Facility Improvements (painting of the water tower)
 - CDBG Participation Agreement between the County and the Village of Tarlton (Critical Infrastructure Grant)
 - County to pay up to \$553,000 toward street reconstruction and flood and drainage improvements of Harrison Street.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There were no BWC claims, or unemployment claims filed this week.
- No current auction items listed on Govedeals.com
- Mr. Rogols provided the 2022 end-of-year summary for the Building Department.
- One new hire packet was sent out (Health Department). The first packet for 2023. The part-time custodial position is still posted. Mr. Rogols gave an update on Dog Shelter employee from last Saturday.
- Mr. Rogols provided a maintenance update.
 - The generator systems to commission today and tomorrow.
 - Engineer’s Office had repair to the furnace. There is a roof leak and Durable Slate to inspect this week. Water leak in Chris Mullins’ office. Discussion of roof or tuckpointing.
 - State elevator inspections were last Thursday, all passed except the Engineer’s Office. In operational the last two years and never repaired. Elevator solutions to repair this week.
 - PDI bathrooms (2022 capital improvement), Park District side 100% completed by Maintenance personnel. The maintenance of the bathrooms are almost complete.
 - The sandstone landscaping blocks from the Building Department and Commissioners Office porch projects are being stored. Mr. Rogols addressed what to do with them and they should be placed on Govedeals.com.
 - Back flow inspections were last Friday. Twenty-three passed and three failed. Two failures at the courthouse (to be repaired this week) and one at the Pickaway County Sheriff’s Office (being repaired during sewer projects).
- Mr. Rogols attended the zoning hearing with April Dengler, County Administrator, for the new fairgrounds entrance. Fencing placement was discussed and clarified.
- The water damage at Heritage Hall Office Area damage is unknown. Serv-Pro called, and contract signed by April last week. Possible damage to servers, including IPS Camera server. Insurance claim pending.
- Permit finally approved for courthouse fire alarm system.
- Mr. Rogols is meeting with IPS personnel this Thursday to discuss current projects.

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In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler provided an update of the Jail Sewer project. Contractor gave sample pipe liner and map of project.
- The Lancaster Pike plans were approved at the zoning meeting and Ms. Dengler received signed documents.
- Ms. Dengler is working on the Leadership breakfast invite list for March 7th. Flyer has been updated and invitations will be emailed. The cost shall be \$10.00 per person.
- Ms. Dengler received information from Tom Ebenhack regarding positions created by solar projects. Yellowbud Solar Project created 9% or 36 employees, not the 100's that were advertised, nor were they local.

In the Matter of
Community Development Block Grant
CDC of Ohio Contract to Administer the
PY 2022 CDBG Allocation Grant:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Community Development Block Grant, CDC of Ohio Contract to Administer the PY 2022 CDBG Allocation Grant. The County shall pay to CDC of Ohio \$48,000.00 for consulting services to administer said grant.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant
CDC of Ohio Contract to Administer the
PY2022 CDBG Critical Infrastructure Grant:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Community Development Block Grant, CDC of Ohio Contract to Administer the PY 2022 CDBG Critical Infrastructure Grant. The County shall pay to CDC of Ohio \$30,000.00 for consulting services to administer said grant.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant
Participation Agreement with the Village of Williamsport
For PY 2022 CDBG Allocation Grant:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Community Development Block Grant, Participation Agreement with the Village of Williamsport for the PY 2022 CDBG Allocation Grant. The County Commissioners shall make payments of up to \$142,000.00 toward the cost of construction for the Village of Williamsport for PY 2022 CDBG Program funding. The Village of Williamsport has committed \$21,000 towards the allocation grant. All works must be completed by August 31, 2024, unless time period is extended by the Ohio Department of Development.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant
Participation Agreement with the Village of Tarlton
For PY2022 CDBG Critical Infrastructure Grant:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Community Development Block Grant, Participation Agreement with the Village of Tarlton for the PY 2022 CDBG Critical Infrastructure Grant. The County Commissioners shall make payments of up to \$553,000.00 toward the const of construction for the Village of Tarlton for PY 2022 CDBG Program funding. The Village of Tarlton has committed \$50,000 towards the critical infrastructure grant. All works must be completed by August 31, 2024, unless time period is extended by the Ohio Department of Development.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Executive Session:

At 11:03 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scriber, P3 (by telephone), April Dengler, County Administrator, Marc Rogols, Deputy County Administrator, Angela Karr, Clerk and Thaddaeus Boggs, Frost Brown and Todd in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:40 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending January 7, 2023.

A total of \$1,137.00 was reported being collected as follows: \$150 in adoptions; \$510 dog license; \$150 in kennel license; \$5 in additional kennel license; \$25 in redemption; \$24 in boarding revenue and \$273 in private donations.

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Three (3) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk